

# Campus Placement

By



Date : **5<sup>th</sup>** November 2015

Time : 10 am

Eligibility : Final Year Degree of **All streams & MBA**

Job Criteria : Role of **Business Process Associate**

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5<sup>th</sup> November 2015

## Opportunities @ GENPACT

1. Voice Based
2. Customer support
3. Technical Support

### Eligibility & Skills Required :

- ✓ Any Graduate.
- ✓ Excellent communication Skills.
- ✓ Good knowledge on Computer basics.
- ✓ Willing to work in night shifts.

### 4. Finance Profile

#### Eligibility & Skills Required :

- ✓ B.Com/M.Com/MBA Graduate.
- ✓ Excellent communication Skills.
- ✓ Basic Accounting Fundamentals.
- ✓ Comfortable to work with Voice + Finance like Helpdesk (AP/OTC) requirements.
- ✓ Willing to work in night shifts.

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## Interview Procedure:

### 1. **PIR: Personal Introduction Round:**

- About yourself
- Strengths & Weaknesses
- Hobbies

### 2. **Paper AMCAT :**

- English
- Quantitative Ability
- Logical Ability

**2.1** Finance test for Finance profiles only

### 3. **ISPEAK – Stages:**

- Introduction
- JAM(Just-A-Minute)
- Passage reading
- Mock Call

### 4. **HR – To check candidates interest to join Genpact.**

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## Documents to be carried by the Candidates :

- Resume
- Two Passport size photographs
- Xerox Copy of 10<sup>th</sup> , Inter , UG(I & II year); All Semesters-PG - Marks Memo .
- Copy of ID Proof (PAN Card)
- Copy of Address Proof (Passport/Aadhar Card/Voter Id)