



## St. Pious X Degree & PG College for Women

*Accredited "A" Grade by NAAC*  
Snehapuri, Opp. HMT Bus stop,  
Nacharam Road, Hyderabad,  
Telangana

### **Policies and procedures of Infrastructural facilities**

To keep pace with the developments in other spheres of human endeavor, the campus community is adequately prepared to make use of physical, academic and support facilities. The College policy on the above said subject is in consonance with the statutory norms in regard to UGC, AICTE, OU, Govt. of Telangana norms. The Policy of the College is primarily focused on adequacy and optimal utilization of facilities to maintain quality of education. The College policy is to provide adequate technology development and maintenance. The details of the policy with regard to systems and procedures for maintaining and utilizing physical, academic and support facilities are as follows:

- Committee recommendations – to be reviewed periodically for formulating action plan.
- Planning and control
- Budgeting
- Staff for utilizing and maintenance of infrastructure.
- AMC and outsourcing

In order to maintain and upkeep the above said facilities, every year the IQAC of the College reviews all the facilities that are available in the College, takes feedback from all the Head of the department regarding facilities required and recommends to the Management for which budget is sanctioned and further ensures that the amount is utilized optimally.

### **Over all policy frame work for Infrastructure and its Maintenance i.e., for academic, physical and support facilities :**

1. To constitute a committee to take care of planning of infrastructure requirement, procurements, utilization of infrastructure etc.
2. To review periodically the recommendations of the committee.
3. To formulate planning with clear goal and objectives
4. To formulate Annual Budgets for implementation of goal and objectives
5. To formulate objectives and strategies (action plan) for accomplishment of goals
6. To have organizational structure and Management process
7. To recruit the staff at different levels to implement the strategies.

8. To have Annual Maintenance contract wherever it is desired, based on recommendations of the committee's suggestion.
9. To outsource any job based on the recommendations of the committee's suggestion.
10. To outsource a job provided the cost of the service provided by the Institution is greater than the cost of acquiring the same from external source
11. To take all the measures to keep the campus clean.
12. To upgrade the infrastructure and other facilities time to time within the framework of planning and Budget approved.
13. Stock verification is done annually in the various areas such as – instruments in the Laboratories, Library books, Sports equipments, and furniture